

SIGNATURE SECTION

ONE (1) OFFICER (CHAIRPERSON, PRESIDENT, OR CHIEF ADMINISTRATIVE OFFICER) AND THE PREPARER MUST SIGN THIS REPORT. IF THE PREPARER IS THE CHAIR, PRESIDENT OR CHIEF ADM. OFFICER, ANOTHER OFFICER MUST ALSO SIGN.

UNDER OATH AND SUBJECT TO CRIMINAL PENALTIES, INCLUDING PERJURY, WE CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS A TRUE AND ACCURATE ACCOUNTING.

OFFICER'S NAME (SIGNATURE)

PREPARER'S NAME (SIGNATURE)

PRINT NAME AND TITLE

PRINT NAME AND TITLE

DATE _____

DATE _____

STATE OF TENNESSEE

COUNTY OF _____

Sworn to and subscribed before me this

Notary Public

_____ day of _____, 20_____.

My Commission Expires: _____

INSTRUCTIONS

This report is due no later than ninety (90) days after the date of the event indicated on your annual event application. Failure to timely file this report will result in a disqualification for a period of five (5) years; civil penalties may also be imposed.

Line 1: The amount of money, if any, available for your gaming event *before* the sale of tickets, chances etc.

Line 2: Total amount received from the sale of tickets, chances, etc,

Line 3: Total amount received from the sale of concessions, merchandise, etc.

Line 4: Total amount received as cash and/or in-kind donations (for example, prizes) recorded at fair market value.

Line 5: Add lines 2 through 4. **If this amount exceeds \$5,000, you must remit an additional fee with this financial report as follows:**

<u>Event Gross Revenue</u>	<u>Application Fee</u>	<u>You Must Remit</u>
\$0 to \$5,000	\$150	\$0
\$5,001 to \$10,000	\$300	\$150
\$10,001 to \$20,000	\$450	\$300
\$20,001 and over	\$600	\$450

Line 6: Expenses. Record all expenses incurred (except cost for prizes) to operate your gaming event.

Line 7: Total cost for prizes purchased by organization. (Note: Record fair market value of donated prizes on Line #4).

Line 8: Add lines 6 and 7.

Line 9: Amount disbursed to the charitable programs indicated on the annual event application. If this amount does not equal to at least 25% of total revenue from gaming event (line 5), complete *Form SS-6068*, "Notice of Gross Proceeds".

Line 10: The amount, if any, available for the next annual gaming event.

PRIZES

Enter name, address, prize, and the fair market value of each prize valued at \$50 or more.

Checks or other legal instruments payable to "Cash" or "Bearer" are prohibited.